

Dear NON-EU trader,

to provide you with the smoothest export processes possible, we'd like to kindly ask you to answer the following questions:

1 How will the vehicle be exported?

- a. by a forwarding agency

*If exported by a forwarding agency, the payment for the vehicle can be without VAT, as long as you provide us with the so called "Ausfuhrbescheinigung für Umsatzsteuerzwecke gemäß §10 Abs. 1 Nr. 2 UStDV, Abschnitt 6.7 Abs. 2 Satz 1 UStAE" **prior** as an original document*

- b. you pick it up yourself with a truck, without export licence plates

If you export the vehicle yourself on a truck without export licence plates, you must pay incl. VAT. The VAT will be held as a deposit and will be refunded after the successful export of the vehicle, confirmed by the German customs.

- c. you pick it up yourself and drive the vehicle with export licence plates

*If you export the vehicle yourself with export licence plates, you must pay incl. VAT. The VAT will be held as a deposit and will be refunded after the successful export of the vehicle, confirmed by the German customs. We also need **prior** the International proof of insurance, in order to do the export declaration.*

**2 At which customs/border office does the vehicle leave the EU?
(e.g.: PL301050 Terespol OC)**

ATTENTION: If you do not use the below mentioned customs/border office, your claim for refund of the VAT-deposit will expire instantly. Any fines resulting from circumstances according to §30 section 1 & 4 and §88 section 2 OWiG can and will be charged to you as the buyer.

3 Does your forwarding agency take care of all the paperworks?

- yes
no

4 If not, which of the following documents do you need from LeasePlan Deutschland GmbH?

- Ausfuhrbegleitdokument (ABD)
- Lieferantenerklärung (supplier's declaration for products having preferential origin status)
- EUR.1 (Warenverkehrsbescheinigung / Movement Certificate)

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5 Your current, valid company address as registered:

6. Your bank account information for refunding your VAT deposit after export:

Bank outside of Germany:

Name and Country: _____

IBAN: _____

SWIFT: _____

or Bank in Germany:

Name: _____

Account-No.: _____

Bank-ID: _____

7. Do you want all export papers and vehicle documents

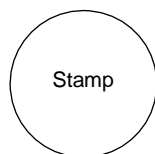
to be send to your company address (trackable shipment)

or to be picked up by you/your driver at LeasePlan in 41460 Neuss respectively
90425 Nürnberg, Germany?

Please answer all questions above and send the signed and stamped document either

by Fax to: +49 2131 132 688 498

or by eMail to: export.de@leaseplan.com



City / Date / Authorized signatory due to company register

Name in block letters

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Car Remarketing

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